

11 November 2003

Dear Councillor

CPA TASK GROUP

A meeting of the CPA Task Group will be held in the Chief Executive's Office, Council Offices, London Road on Wednesday 19 November 2003 at 6.00 pm.

Yours faithfully

BRIAN PERKINS

Acting Chief Executive

A G E N D A
P A R T I

- 1 Apologies for absence and declarations of interest.
- 2 Notes of the meeting held on 4 November 2003 (attached).
- 3 Matters Arising.
- 4 Update on Public Open Space & Balanced Housing Markets Reviews (to follow).
- 5 The IDeA Peer Challenge.
- 6 CPA on Site – Draft Timescale (to follow).
- 7 Comparative Data Update.
- 8 Training Update.
- 9 Any other items which the Chairman considers to be urgent.
- 10 Date of next meeting – 3 December 2003 at 9.00 am.

To: Councillors **A Dean**, R J Copping, E J Godwin, R T Harris, A J Ketteridge and A M Wattebot.

Lead Officer: Ian Orton
Committee Officer: Rubina Kirmani